Research in Film and History

STYLE GUIDE FOR AUTHORS

Please observe the following guidelines when preparing articles for submission.

Texts should be submitted to film-history@uni-bremen.de
Use MS Word file formats .doc/.docx/.rtf

Articles for regular issues should not exceed a total length of 40 000 characters, including footnotes and spaces.
Articles for the “New Approaches” section should not exceed a total length of 150 000 characters, including footnotes and spaces.

FORMATTING

Please use Baskerville font 12 pt., 1.5 line spacing, justified text.
Leave a blank line between paragraphs.
Turn off automatic hyphenation.
Use subheadings to logically organize the text.
Use images/videos to support and illustrate your arguments.

For emphasis, please use double or single quotation marks rather than italics: “quotation”, ‘other’.

For film titles, use uppercase and give country and the year of production in brackets on the first mention: PULP FICTION (USA 1994).
Titles of plays, performances, novels, etc. should be italicised: Waiting for Godot.

Please use endnotes. Enter them manually (i.e. not using an automated function) in square brackets: [2]. Use shortened notes from the second mention onward.

QUOTATIONS

Quotations with three or more lines should be set off without additional formatting or quotation marks, a blank line should be left above and below.

CITATIONS

https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html

a). Book

Notes

**Shortened notes**


**Bibliography entries (in alphabetical order)**


For many more examples, covering virtually every type of book, see 14.100–163 in *The Chicago Manual of Style*.

**b). Chapter or other part of an edited book**

In a note, cite specific pages. In the bibliography, include the page range for the chapter or part.

**Note**


**Shortened note**


**Bibliography entry**


In some cases, you may want to cite the collection as a whole instead.

**Note**


**Shortened note**


**Bibliography entry**


For more examples, see 14.103–5 and 14.106–12 in *The Chicago Manual of Style*.

**c). Translated book**

**Note**


**Bibliography entry**


d). *E-book*

For books consulted online, include a URL or the name of the database.
For other types of e-books, name the format.
If no fixed page numbers are available, cite a section title or a chapter or other number in the notes, if any (or simply omit).

**Notes**


**Shortened notes**


**Bibliography entries (in alphabetical order)**


For more examples, see 14.159–63 in *The Chicago Manual of Style*.

e). *Journal article*

In a note, cite specific page numbers. In the bibliography, include the page range for the whole article.
For articles consulted online, include a URL or the name of the database. Many journal articles list a
DOI (Digital Object Identifier). A DOI forms a permanent URL that begins https://doi.org/. This URL is preferable to the URL that appears in your browser's address bar.

Notes

Shortened notes

Bibliography entries (in alphabetical order)

Journal articles often list many authors, especially in the sciences. If there are four or more authors, list up to ten in the bibliography; in a note, list only the first, followed by et al. (“and others”). For more than ten authors (not shown here), list the first seven in the bibliography, followed by et al.

Note

Shortened note
8. Bay et al., “Predicting Responses,” 466.

Bibliography entry

For more examples, see 14.168–87 in The Chicago Manual of Style.

f). News or magazine article
Articles from newspapers or news sites, magazines, blogs, and the like are cited similarly. Page numbers, if any, can be cited in a note but are omitted from a bibliography entry. If you consulted the article online, include a URL or the name of the database.

Notes

Shortened notes
7. Pegoraro, “Apple's iPhone.”

Bibliography entries (in alphabetical order)


Readers' comments are cited in the text or in a note but omitted from a bibliography.

Note

For more examples, see 14.188–90 (magazines), 14.191–200 (newspapers), and 14.208 (blogs) in The Chicago Manual of Style.

g). Website content
It is often sufficient simply to describe web pages and other website content in the text (“As of May 1, 2017, Yale's home page listed . . .”). If a more formal citation is needed, it may be styled like the examples below. For a source that does not list a date of publication or revision, include an access date (as in example note 2).
Notes


Shortened notes

5. “Yale Facts.”

Bibliography entries (in alphabetical order)


For more examples, see 14.205–10 in The Chicago Manual of Style. For multimedia, including live performances, see 14.261–68.

h). Films, images, video/audio material

Filmography at the end of the article should be arranged in alphabetical order:

COLLECTIONEUSE, LA, Eric Rohmer, F 1966
FEMME QUI PLEURE, LA, Jacques Doillon, F 1978
SYSTEM OHNE SCHATTEN, Rudolf Thome, D 1983

Definite and indefinite articles (the, a/an, etc.) in initial position of the title should be placed at the end and separated by a comma:

INCORRECT: “THE FALL” (listed under T)
CORRECT: “FALL, THE” (listed under F)

Image captions should be formatted as follows:

THE NINE MUSES, John Akomfrah, UK 2010

Sources should be given as follows:

BLACK SWAN, DVD 20th Century Fox © original copyright holders.
THE NINE MUSES, DVD new wave films © original copyright holders.
Images should be submitted in the highest possible resolution in .tiff or .jpeg format. Short video and audio files should be submitted in mp4 format if possible.

Please indicate where the images/videos/audio clips should appear in the text.

For any audio and visual material used in your text, please download and complete the proper form:
https://film-history.org/submit